



**BLACK HILLS**  
STATE UNIVERSITY

# Request for Experiential Substitution for ECE 495/795 Preschool Minor or Early Intervention Endorsement or Early Childhood Endorsement Practicum

(If approved, contact the practicum instructor for required coursework)

Name \_\_\_\_\_ Date \_\_\_\_\_

I am formally requesting that my previous experience be counted as meeting ECE 495/795 my 45 hours of field hours. These outcomes are to:

- (1) Have an opportunity to **observe and assist** in a Pre-K classroom.
- (2) **Plan and teach lessons** to children in a Pre-K classroom/setting.
- (3) **Assess children’s progress** in a Pre-K classroom/setting.
- (4) **Work with parents and families** of children in a Pre-K classroom/setting.

**Candidate:** Please provide verification of successful work experience by having the **school principal or other supervisor** complete the following information.

**Principal/Supervisor:** The candidate named above is requesting that her/his **current work experience in your school** be substituted for the ECE 495/795 practicum coursework. Please complete the information below.

Name of School \_\_\_\_\_

Position Held by Candidate \_\_\_\_\_

Job Responsibilities \_\_\_\_\_

Amount of Time in Position \_\_\_\_\_ Grade Level(s)/Content Area(s) \_\_\_\_\_

Please verify that the candidate has met all of the outcomes noted above, check the appropriate statement below, and return the form directly to the Director of Field Experiences: [Jami.Kesling@bhsu.edu](mailto:Jami.Kesling@bhsu.edu)

\_\_\_\_\_ Based on the outcomes noted above, I verify that the information stated above is accurate and I recommend that the candidate’s experience substitute for ECE 495/795.

\_\_\_\_\_ Based on the outcomes noted above, I cannot recommend that the candidate’s experience substitute for ECE 495/795.

Name & Email of Principal \_\_\_\_\_

Signature of Principal \_\_\_\_\_ Date \_\_\_\_\_

**Director of Field Experiences Only.**

\_\_\_\_\_ Request Approved

\_\_\_\_\_ Request Denied

Signature of Director of Field Experiences \_\_\_\_\_ Date \_\_\_\_\_

**BHSU School of Education – Field Experiences Office; 1200 University Unit 9038, Spearfish, SD 57799**